

# Biweekly Payroll Timesheet

Company Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Start Date: \_\_\_\_\_

Employee ID: \_\_\_\_\_

End Date: \_\_\_\_\_

Date	Day	Time In	Time Out	Time In	Time Out	Daily Total	Hourly Rate	Daily Pay

Weekly Total:


Weekly Total:

Approved By: \_\_\_\_\_

Signature: \_\_\_\_\_

Total Hours: \_\_\_\_\_