|  |
| --- |
| **Business Receipt** |
|  |
| Receipt Number: |  | Purchase Date: |  |
| Salesperson: |  | Payment Method: |  |
|  |
| **Company Details:**  |  | **Sold To:**  |
| [Your Name/Company Name]  |  | [Client's Name/Company Name] |
| [Address Line 1] |  | [Address Line 1] |
| [Address Line 2] |  | [Address Line 2] |
| [City], [State], [Zip Code] |  | [City], [State], [Zip Code] |
| [Phone] |  | [Phone] |
|  |
| **Product/Service Description** | **Quantity** | **Unit Price** | **Total**  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Subtotal: |  |
| Tax Rate: | 0.00% | Tax:  |  |
|  | Thank you for your business! | **Total:** |  |