|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Weekly Project Timesheet | | | | | | | | | |
|  |  | | | | | | | | |
| **Company Name:** | [Company Name] | | | | | | | | |
| **Consultant’s Name:** | [Consultant’s Name or Employee Name] | | | | | | | | |
| **Period Covered:** | 04/18/2021 – 04/24/2021 | | | | | | | | |
|  | | | | | | | | | |
| **Projects** | | **04/18/2021** | **04/19/2021** | **04/20/2021** | **04/21/2021** | **04/22/2021** | **04/23/2021** | **04/24/2021** | **Project Totals** |
| *Sunday* | *Monday* | *Tuesday* | *Wednesday* | *Thursday* | *Friday* | *Saturday* |
| Project A | | 0 | 8 | 2 | 3 | 3 | 1 | 0 | **17 hours** |
| Project B | | 0 | 2 | 5.5 | 2 | 3 | 5 | 0 | **17.5 hours** |
| Project C | | 0 | 1 | 2 | 2 | 2 | 3 | 0 | **10 hours** |
| Project D | | 0 | 5 | 0 | 8 | 2 | 2 | 0 | **17 hours** |
|  | |  |  |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |  |  |
| **Daily Total** | | **0** | **16** | **9.5** | **15** | **10** | **11** | **0** | **61.5** |
| *Note: The numerical value entered refers to the number or hours (e.g., 8 for 8 hours, 8.5 for 8 hours and 30 minutes).* | | | | | | | | | **Weekly Total** |
|  | | | | | | | | | |